

Finance Committee of the E911 Service Board

Meeting Minutes

September 6, 2011
11:00 AM - CESC

Members Present: David Von Moll, Chairman
John Knapp, Jr.

Lt. Col. Robert Kemmler
Pat Shumate

Members Absent

Staff Present: Dorothy Spears-Dean, Coordinator
Steve Marzolf, ISP Director

Lewis Cassada, Program Manager
Terry Mayo, Administrative Assistant

Note: An audio conference bridge was provided to allow the public to listen to the proceedings if they were unable to attend in person. No roll call was taken of the bridge participants.

1. CALL TO ORDER

Chairman David Von Moll called the meeting to order at 11:00 AM. The Chairman welcomed everyone to the meeting.

2. APPROVAL OF THE MINUTES FROM AUGUST 2, 2011

Chairman David Von Moll asked for changes/additions to the August 2, 2011 minutes, and there were none. Mr. Shumate made a motion to approve the Minutes of their August 8th meeting. Lt. Col. Kemmler seconded the motion. Chairman Von Moll called for the vote, and the vote passed unanimous; **4-0-0**.

3. FY2012 FINANCIAL REPORTS

Mr. Marzolf provided the Committee with copies of the financial reports for the period ending June 30, 2011. He reported that the fund ended with the following balances:

- \$7,712,226 – Cash Balance
- \$4,802,802 – Committed to Prior Grants
- \$1,615,865 – Accrued for Carrier Payment
- \$1,293,559 – Uncommitted Cash Balance

The Committee discussed the reports, but no action was taken as a result of the reports.

4. PSAP FUNDING FORMULA RECALCULATIONS

Mr. Marzolf discussed with the Committee the current issues with the PSAP funding formula as raised in the most recent APA audit. He suggested that rather than discussing the options for change first, that the committee focuses on the larger policy question of what the goal of the formula is. Mr. Knapp asked Mr. Marzolf to provide the historical context of the formula, which he did. He also presented the work of the PSAP Funding Committee that made a final report to the Board in January 2010. The Committee then discussed the various goals of the funding provided by the Board including providing incentive for desired outcomes (such as regionalization), simplifying the recalculation process (including validation), preparing for NG-911 and encouraging efficiency. The Committee discussed potential changes to the funding process including the work of the previous Funding Committee, use of other indices and providing more funding to grants. Mr. Marzolf advised that the major outcome for this meeting was to determine if any change in legislation was necessary since the Board would be considering their 2012 legislative agenda at their meeting on Thursday, September 8th. The Chairman entertained comments from those participating by audio conference. Four participant provided comments. After considerable additional discussion, Mr. Marzolf suggested that some of the bigger changes being discussed would be very difficult to prepare fully for the upcoming General Assembly session. He further suggested that the Committee may want to consider an incremental approach where the focus is on resolving the audit issues for this year and address the larger reform issues over the next year. He commented that there is still much unknown about NG-911 and its costs. Finally, he suggested that the Committee may want to consider the work of the previous Funding Committee and how their proposal may address the audit issues of improving validation and simplicity. The Committee discussed the previously recommended "Call times Cost" (wireless 9-1-1 calls divided by total 9-1-1 multiplied by personnel costs) formula. Mr. Knapp commented that this still represented the views of the Committee he chaired and that their recommendation still stands. Mr. Knapp made a motion to recommend approval of the "Calls times Cost" formula for the recalculation of the PSAP funding formula and using a three-year average of the distribution percentage to be implemented July 1, 2012 with a need to look at it more strategically in the future. Lt. Col. Kemmler seconded the motion. Chairman Von Moll called for the vote, and the vote passed unanimous; **4-0-0**.

5. OLD BUSINESS:

The Chairman asked Mr. Marzolf how the PSAP validation was going. Mr. Marzolf provided an update that included some of the issues being experienced. These included common errors that PSAPs had made (such as including wireline costs as recurring equipment) and that some PSAP were reporting an inability to provide documentation validating their data.

6. NEW BUSINESS

There was no new business to come before the Committee.

7. PUBLIC COMMENT

There was no additional public committee from those present at the meeting site or on the audio conference.

8. ADJOURNMENT OF THE MEETING

Chairman Von Moll adjourned the meeting of the Committee at 1:15 PM.

Respectfully Submitted:

Steve Marzolf

(Date)